**To Turn On The System:**
Locate the Crestron Tablet and press **Start**
- If the Crestron Tablet screen is blank, tap screen to wake
- The Crestron Tablet is wireless and may be removed from the dock but please return it to its dock when finished or if you see a low battery warning while in use

**To Select A Source:**
Press **PC** on the Crestron Tablet to use the Conference Room PC or **AirMedia** to use your own laptop or mobile device. *(see reverse for AirMedia Instructions)*

**To Turn Off The System:**
press **System Off** on the Crestron Tablet and then press **Yes**

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**Presenting With The Conference Room PC:**
locate the Wireless Keyboard & Mouse and tap a key or move mouse to wake PC.
- If the Wireless Keyboard and/or Mouse don’t respond and wake up the PC, locate the power switches on the side of the keyboard and bottom of mouse and make sure they’re switched to the ON position *(green = ON; red = OFF)*
- The mouse will not register movement on the glass topped credenza!

**Zoom:**
Zoom can be launched from the shortcut on the toolbar across the top of the screen or you use a web browser to sign into your email and open a Zoom link sent to you.

**Camera Controls:**
The Huddly IQ app can be used to adjust the camera zoom and position while in a teleconferencing call
- Launch the Huddly IQ app from its icon in the Taskbar in the lower right of the desktop.
- Drag the 4-Way Arrows in the blue rectangle to adjust camera position
- Drag the Zoom Slider to adjust camera zoom
Using AirMedia with a Windows or Mac Laptop

From a Laptop:
• Open a browser and enter the IP address shown on the Crestron Touch Panel in the browser’s Address Bar
• If the Crestron AirMedia Utility is not installed then follow the prompts to install AirMedia
• Enter the code shown on the Crestron Touch Panel when prompted (each session will have a new code)
• Use the on screen controls to Start and Stop screen mirroring to the display and to Mute/Unmute the laptop’s audio

Using AirMedia with an iOS or Android Device

From an iOS or Android Phone or Tablet
• If the Crestron AirMedia App is not installed open the iOS App Store/Google Play Store and install the Crestron AirMedia App
• Open the Crestron AirMedia App and enter the IP address shown on the Crestron Touch Panel.

iOS:
• DO NOT click OK or the connection will be canceled!
• Open the Control Center and choose Screen Mirroring
• Select the device matching the IP Address of the Crestron AirMedia Device
• Enter the code shown on the Crestron Touch Panel when prompted
• Screen Mirroring should begin
• Pause or Stop Screen Sharing from the Window Shade
• Return to Screen Mirroring in the Control Center to Stop Mirroring

Android:
• Enter the code shown on the Crestron Touch Panel when prompted
• Click Start now when prompted
• Screen Sharing should begin